

WORSHIP MINISTRY TEAM

Coordinate activities that enhance the worship experience of members and visitors including:

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. Recruit, train and schedule ushers, greeters/communion assistants, scripture readers, Altar Guild members and acolytes.
4. Be responsible for worship preparations which include proper seasonal liturgical paraments and banners for the altar and lectern, altar flowers, and communion ware.
5. Coordinate with office to maintain an adequate supply of materials such as:
 - a. communion wafers
 - b. wine and grape juice
 - c. oil for candles
 - d. batteries
 - e. individual candles for Christmas Eve service
 - f. individual palms for Palm Sunday
6. Responsible for processing collection plates after each service.
7. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report summarizing the year to this congregation at its Annual Meeting.
8. Participate in preparation of annual budget with the Budget Committee.
9. Maintain a permanent record of team meetings, activities, and contacts to present to subsequent team leaders.

YOUTH AND FAMILY EDUCATION MINISTRY TEAM

Develop programs and activities for families that faithfully teach and proclaim the Word of God.

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. Work with parents and youth to develop Christian education programs for children, youth and adults within this congregation.
4. Work with Pastor to plan, evaluate and acquire the materials being used in all areas of our educational program. (Sunday School, Vacation Bible School, Adult Vacation Bible School, Confirmation Studies, Adult studies, etc.)
5. Organize opportunities for bible studies and group discussions.
6. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report summarizing the year to this congregation at its Annual Meeting.
7. Participate in preparation of annual budget with the Budget Committee.
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STEWARDSHIP MINISTRY TEAM

Promote the generous stewardship of time, money and resources within this congregation.

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. Research and implement programs that will broaden the understanding of stewardship to include the use of time and ability, and generate increased giving of the congregation on a 'year-around' basis.
4. Work with Pastor to develop stewardship campaigns on behalf of the congregation. (Pledge drive and Temple talks.)
5. Conduct such special financial appeals as the Council dictates.
6. Encourage the involvement of new members in the life of this congregation, such as volunteer services and opportunities for committee involvement.
7. Organize, create, distribute and collect Time and Talent Survey forms at least once a year to members and associate members. Share results with other Team Leaders for use in recruiting volunteers.
8. Recruit, train, schedule and supervise volunteers for counting of weekly collection moneys.
9. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report to this congregation at its Annual Meeting.
10. Participate in preparation of annual budget with the Budget Committee.
11. Maintain a permanent record of team meetings, activities, and contacts to present to subsequent team leaders.

PROPERTY MINISTRY TEAM

Responsible for the care and management of all property of this congregation.

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. Assume responsibility for care and management of all physical and real property of this congregation, including the columbarium and playground, maintaining records of purchases, maintenance, repairs, upkeep, and replacement of furnishings and equipment.
4. Keep an up to date inventory of all property, providing comprehensive photographic documentation of all property owned by the congregation for the purpose of insurance and other pertinent matters.
5. Maintain janitorial supplies and equipment not supplied by a contractor.
6. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report summarizing the year to this congregation at its Annual Meeting.
7. Participate in preparation of annual budget with the Budget Committee.
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OUTREACH MINISTRY TEAM

Administer programs that reach out to the unchurched in our community and beyond by sharing our time, talents and treasures.

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. Take advantage of opportunities to participate in community/city events to make our presence known. Such activities include but are not limited to:
 - a. Annual bake sale
 - b. Beat the Heat
 - c. Newcomer outreach mailings
 - d. Road cleanup
 - e. Welcome Back Bash (Yuma)
4. Use directed advertising to reach winter visitors and those new to the area. (Park booklets)
5. Develop ways to reach people within our community. Expand our reach into other areas by partnering with mission congregations.
6. Implement a lay visitation program with Pastor to members who are failing to participate or who have become inactive.
7. Publish materials/brochures about the life and ministries of Gloria de Cristo to be distributed to others.
8. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report summarizing the year to this congregation at its Annual Meeting.
9. Participate in preparation of annual budget with the Budget Committee.
10. Maintain a permanent record of team meetings, activities, and contacts to present to subsequent team leaders.

FELLOWSHIP MINISTRY TEAM

Organize and implement those social events that expand the opportunities for fellowship among our members.

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. Recruit and coordinate volunteers to implement the Sunday fellowship time and monthly potluck.
4. Recruit volunteers to serve during funerals, weddings, anniversaries and other such occasions.
5. Seek other opportunities to draw members together for a time of fellowship, including:
 - a. Bazaar
 - b. Lenten soup suppers
 - c. Ladies luncheon
 - d. Quilters
 - e. Sewers
 - f. Hobbyists and crafters
 - g. Welcome Back (GdC)
6. Organize and maintain a 'well stocked' kitchen to provide for the fellowship dining events of the church. Keep a running inventory of all supplies to facilitate restocking when necessary.
7. Create a policy for use of kitchen facilities by member and non-member organizations or individuals, who have been approved to use the facilities by the Congregation Council and scheduled through the church office.
8. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report summarizing the year to this congregation at its Annual Meeting.
9. Participate in preparation of annual budget with the Budget Committee.
10. Maintain a permanent record of team meetings, activities, and contacts to present to subsequent team leaders.

SOCIAL CONCERNS MINISTRY TEAM

Promote understanding of the human needs and social problems within our congregation, community and beyond.

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. Cooperate with other church and civic social services agencies to spread the message of Gloria de Cristo through programs such as:
 - a. Gods Work Our Hands
 - b. Prison ministry
 - c. ELCA Good Gifts
 - d. Collection Program
 - e. Food collection Sunday
 - f. Caroling in assisted living homes in December
4. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report summarizing the year to this congregation at its Annual Meeting.
5. Participate in preparation of annual budget with the Budget Committee.
6. Maintain a permanent record of team meetings, activities, and contacts to present to subsequent team leaders.

CARE MINISTRY TEAM

To develop programs to help people cope with physical, emotional, social and spiritual issues

1. Team Leader elected to Congregation Council for a term of three years.
2. Team Leader to select a team of at least 4 members and submit roster to Council at the first meeting after election.
3. The following programs are part of the overall care team:
 - a. Mental Health Ministry
 - b. Grief Share
 - c. Stephen Ministry
 - d. Christ Care Ministry
 - e. Lay SacramentariansEach program has its own agenda and goals, but the overall team is working for the same ultimate goal, bringing Christ to those in need.
4. Submit reports of team activities;
 - a. to the Council each month with details,
 - b. for publication in the monthly *Evangel* informing the readers of your ministry,
 - c. a yearly report to this congregation at its Annual Meeting.
5. Participate in preparation of annual budget with the Budget Committee.
6. Maintain a permanent record of team meetings, activities, and contacts to present to subsequent team leaders.

STAFF POSITIONS

MUSIC MINISTRY

To enhance our worship services through the use of voice and instrument.

1. Schedule the use of the choir, bells and organ at all worship services.
2. Recruit and encourage participation in vocal and bell choirs.
3. Oversee the care and maintenance of worship equipment and furnishings. Be responsible for musical instruments that they are well maintained and tuned on a semi-annual basis.
4. Review and consider requests for outside presentations in our worship services.
5. Submit reports of team activities;
 - a. to the Council each month,
 - b. for publication in the monthly *Evangel* newsletter,
 - c. a yearly report to this congregation at its Annual Meeting.
6. Participate in preparation of annual budget with the Budget Committee.
7. Maintain a permanent record of team meetings, activities, and contacts to present to subsequent team leaders.

AUDIO/VISUAL TECHNICIAN

1. Responsible for capturing “live-stream” presentations of our 9:30 Sunday worship services, and recording of same for our web site and other users.
2. Responsible for maintaining our digital sign board messages.