

**COLUMBARIUM RULES AND REGULATIONS  
FOR  
GLORIA DE CRISTO LUTHERAN CHURCH  
YUMA, ARIZONA**

**CHAPTER 1**

**PURPOSE**

- 1.01 The purpose of this document is to establish the rules and regulations for use of the Columbarium which is an integral part of this church's facilities.

**CHAPTER 2**

**GOVERNING BODY**

- 2.01 The Trustees of this Columbarium shall be the Executive Committee of the Congregation Council and shall be responsible for maintaining these rules and regulations.
- 2.02 The Trustees may appoint a person(s) to act as Administrative Aide to execute and enforce these rules and regulations. This person(s) shall be accountable to the Trustees in all matters.
- 2.03 The Trustees may adopt their own internal rules for supervising the Columbarium, subject only to a majority vote of all Trustees.

**CHAPTER 3**

**ELIGIBILITY FOR INURNMENT**

- 3.01 Columbarium niches are restricted to Members, Associate Members, and their immediate family (spouse, parents, children) of this congregation.
- 3.02 Requests for inurnment of Other persons may be honored only in the event such persons are recommended by the Pastor and approved by the Trustees.

**CHAPTER 4**

**APPLICATION AND FEES**

- 4.01 The fees for single or double niches will be stated in the Columbarium Application form which must be completed by the applicant, and approved by the Trustees, who will determine whether the applicant has the right to control the disposition of the remains pursuant to applicable laws.
- 4.02 This fee includes the niche and the urn itself, but there is a separate charge for engraving.
- 4.03 This fee includes an amount deemed appropriate for providing perpetual care of the Columbarium and its surrounds.
- 4.03 This fee may be refunded so long as no engraving has been done.
- 4.04 The cost of the actual cremation, the inurnment ceremony, and engraving of the marble facing are not included in the niche fees, but will be assessed at the time inurnment occurs.
- 4.05 After approval by the Trustees, the approved Columbarium Application form will be returned to the applicant as proof of purchase, and a copy filed with the Trustees.

**CHAPTER 5**

**USE OF THE COLUMBARIUM**

- 5.01 Only the Pastor of this congregation, or his/her designee, is authorized to officiate at an inurnment service in the Columbarium.

- 5.02 Only those persons listed on the Columbarium Application may be inurned in that niche.
- 5.03 Urns may not be removed from their assigned niche once they are inurned.
- 5.04 Placement of flowers, mementos, personal memorials or other ornamentation in the Columbarium area is prohibited except during the inurnment service.
- 5.05 The Columbarium is part of this church, and all persons in the Columbarium area are expected to conduct themselves in accordance with good decorum normally observed in a church. The Trustees are empowered to exclude from the Columbarium area any person(s) violating these rules and regulations.

## **CHAPTER 6**

### **SUBSEQUENT EVENTS**

- 6.01 The applicant has an obligation to keep the Trustees notified concerning his/her current address and phone number, and other related information. Failure to do so may result in loss of rights to the niche, with no requirement for a reimbursement of the niche fees.
- 6.02 Access to the Columbarium area is readily available, however, access into the assigned niche must be requested in writing to the Trustees at least ten (10) days prior to desired access.
- 6.03 Cremated remains and the urn itself remain the property of the family or estate of the deceased. If the survivors wish to remove all the cremated remains, rights to the niche are surrendered, with no requirement for a reimbursement of the niche fees.
- 6.04 If after twenty-five (25) years from the date of the Columbarium Application no cremated remains have been inurned, and after a good faith effort to contact the applicant, rights to the niche are surrendered, with no requirement for a reimbursement of the niche fees.
- 6.05 Applicants acquire no property rights in the Columbarium, any of its niches, or any property of this church. The applicant only acquires the right to inurn the cremated remains of the person(s) named on the application in the assigned niche.
- 6.06 The right of inurnment will continue as long as the present church edifice stands and is owned by this congregation. If the present edifice is to be sold or demolished, and a replacement Columbarium will not be furnished at a new site, all rights are automatically terminated. The Trustees will notify the applicant that they must remove the cremated remains. In the event the applicant cannot be reached in a reasonable time, but not to exceed sixty (60) days, the Trustees shall have the right to relocate the remains as they deem necessary and proper in their sole discretion.
- 6.07 The Trustees may, at any time, amend, repeal, suspend, or waive any or all of these rules and regulations in their sole discretion.